

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD**

UNADOPTED MINUTES

Wednesday, July 20, 2016

1. CALL TO ORDER

A Regular Meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, July 20, 2016, at the Vacaville Center, 2001 North Village Parkway, Vacaville, California 95688, by Board President Martin.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

At the request of President Martin, Colwyn Martin led those present in the pledge of allegiance to the United States of America.

3. ROLL CALL

Michael A. Martin, President
Rosemary Thurston, Vice President
Monica Brown
Sarah E. Chapman, Ph.D.
Denis Honeychurch, J.D.
Pam Keith
A. Marie Young
Celia Esposito-Noy, Secretary

Others Present:

Greg Brown, Vice President of Student Services
Yulian Ligioso, Vice President of Finance
Dr. Leslie Minor, Vice President of Academic Affairs
Michael Wyly, President of the Academic Senate
Sandra Therrien, Executive Coordinator, Superintendent-President Office

Absent:

Larry Bartlow, Student Trustee

4. APPROVAL OF AGENDA

The following edits and clarifications should be noted in the agenda:

Page numbers listed on the agenda are incorrect. A revised agenda with the correct page numbers has been distributed to the Trustees and copies for the public are available on the press table.

Agenda Item 10: Solano Showcase has been removed from the agenda.

Agenda Item 12.(f) Notice of Completion for Construction Services for Asbestos Abatement Project, Page 35 has been removed from the Consent Agenda.

Agenda Item 14.(e) Contract Amendment #1 with Hazard Management Services for Professional Services for the Asbestos Abatement Project, Page 54 has been removed from the Non-Consent Agenda Items.

Lastly, any grammatical errors in documents will be corrected by staff.

Moved by Trustee Young and seconded by Trustee Keith to approve the agenda as amended. The motion passed unanimously with the following roll call vote:

AYES: Trustee Brown, Trustee Chapman, Trustee Keith, Trustee Honeychurch, Trustee Martin, Trustee Thurston, Trustee Young

NOES: 0

ABSTAIN: 0

5. COMMENTS FROM MEMBERS OF THE PUBLIC (CLOSED SESSION)

There were no comments from members of the public.

6. CLOSED SESSION

Board President Martin called the closed session to order at 6:32 p.m.

- (a) Conference with Labor Negotiator (Govt. Code § 54957.6)
Agency Negotiator: Mary Jones, Human Resources
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)
- (c) Conference with Legal Counsel—Anticipated Litigation
Significant exposure to litigation pursuant to subdivision (d) of Govt. Code §54956.9:
one potential case
- (d) Conference with Legal Counsel—Existing Litigation
(Subdivision (a) of Govt. Code §54956.9):
Case #: FCS045285 and Case #: FCS045360

7. RECONVENE REGULAR MEETING

Board President Martin reconvened the Regular Meeting at 7:01 p.m.

8. REPORT OF ACTION TAKEN IN CLOSED SESSION

The Board held Conference with Labor Negotiator and CCA/CTA/NEA, CSEA, and Operating Engineers-Local 39, and no action was taken.

The Board discussed Public Employee Discipline/Dismissal/Release and no action was taken.

The Board held Conference with Legal Counsel – Potential Litigation and no action was taken.

The Board held Conference with Legal Counsel – Existing Litigation and no action was taken.

9. COMMENTS FROM MEMBERS OF THE PUBLIC (CONTINUED)

There were no comments from members of the public.

10. SOLANO SHOWCASE

Small Business Center Webinars and Resources in English and Spanish
*Presented by Humberto Lupi, Small Business Development Center Advisor and Kelly Penwell,
Associate Dean, Small Business Development Center*

This item was pulled from the agenda.

11. REPORTS (NO ACTION REQUIRED):

- (a) Associated Students of Solano College (ASSC)
- (b) Academic Senate
- (c) College Governance Council
- (d) Superintendent-President

Superintendent-President Esposito-Noy attended The Dr. John W. Rice Diversity & Equity Award ceremony. On June 27th we had a presentation of “Zero Percent”, hosted by Sean Pica. The event had a great turnout and led to very good conversation.

12. CONSENT AGENDA – ACTION ITEMS

Superintendent-President

- (a) Minutes for the Meetings held on February 3, 2016, February 17, 2016, June 1, 2016, and June 25, 2016

Human Resources

- (b) Employment – 2015-2016, 2016-2017, Page 19

Finance and Administration

- (c) Personal Services Agreement, Page 30
- (d) Warrants, Page 32
- (e) Donations, Page 34
- (f) Notice of Completion for Construction Services for Asbestos Abatement Project, Page 35
- (g) Notice of Completion for Construction Services for Building 1300 Kiln Fence Project, Page 37
- (h) Notice of Completion for Construction Services for Measure Q Thank You Signs Project, Page 39

It was moved by Trustee Thurston and seconded by Trustee Keith to approve the Consent Agenda as amended. The motion passed unanimously with the following roll call vote:

AYES: Trustee Brown, Trustee Chapman, Trustee Keith, Trustee Honeychurch, Trustee Martin, Trustee Thurston, Trustee Young

NOES: 0

ABSTAIN: 0

13. ITEMS REMOVED FROM CONSENT AGENDA

- (f) Notice of Completion for Construction Services for Asbestos Abatement Project, Page 35

14. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

Superintendent-President

- (a) Kindergarten Through Community College Public Education Facilities Bond Act of 2016, Resolution No. 16/17-02, Page 41

Moved by Trustee Brown and seconded by Trustee Thurston to approve the Kindergarten Through Community College Public Education Facilities Bond Act of 2016, Resolution No. 16/17-02 as presented. The motion passed unanimously with the following roll call vote:

AYES: Trustee Brown, Trustee Chapman, Trustee Keith, Trustee Honeychurch, Trustee Martin, Trustee Thurston, Trustee Young

NOES: 0

ABSTAIN: 0

(b) Vacaville Youth Master Plan, Resolution No. 16/17-03, Page 44

Moved by Trustee Young and seconded by Trustee Thurston to approve the Vacaville Youth Master Plan, Resolution No. 16/17-03 as presented. The motion passed unanimously with the following roll call vote:

AYES: Trustee Brown, Trustee Chapman, Trustee Keith, Trustee Honeychurch, Trustee Martin, Trustee Thurston, Trustee Young

NOES: 0

ABSTAIN: 0

Human Resources

(c) New Administrative Leadership Group (ALG) Management Job Description, Dean of Academic Support Services – Categorically Funded, Page 46

(d) New Administrative Leadership Group (ALG) Management Job Description, Dean of Enrollment Services, Page 48

It was moved by Trustee Young and seconded by Trustee Brown to approve Items 14.(c) and 14.(d) in one motion. The motion passed unanimously with the following roll call vote:

AYES: Trustee Brown, Trustee Chapman, Trustee Keith, Trustee Honeychurch, Trustee Martin, Trustee Thurston, Trustee Young

NOES: 0

ABSTAIN: 0

Finance and Administration

(e) Contract Amendment #1 with Hazard Management Services for Professional Services for the Asbestos Abatement Project, Page 54

This item was pulled from the agenda.

(f) Contract Award to CA Architects for Architectural and Engineering Services for the Softball Field Bleacher Replacement Project, Page 55

(g) Contract Award to JRDV Architects, Inc. for Architectural Site Master Planning Services for the Aeronautics and Workforce Development Building Project, Page 57

- (h) Contract Award for Construction Services to Pro Builders for the Horticulture Site Improvements Project, Page 59
- (i) Contract Award to Trinity EMCS Inc. to Perform Retro-Commissioning Services for the HVAC/EMS Efficiency Project, Page 61
- (j) Contract Change Order #1 to Cooper Oates Air Conditioning for Hydronic Pumps Replacement Project, Page 63
- (k) Contract Change Order #1 to QualitySound for Fire Alarm Control Panels Upgrade Project, Page 65
- (l) Change Order No. 03 to Southwest Construction for Buildings 1600, 1800A and 1900 Re-Roofing Project, Page 67
- (m) Contract Change Order #3 to BHM Construction Inc. for Building 1200 Performing Arts Renovation (Phase 1) Project, Page 69
- (n) Renewal Agreement with Accountemps, A Robert Half Company, Page 71

It was moved by Trustee Thurston and seconded by Trustee Honeychurch to approve Items 14.(f) through 14.(n) in one motion. The motion passed unanimously with the following roll call vote:

AYES: Trustee Brown, Trustee Chapman, Trustee Keith, Trustee Honeychurch, Trustee Martin, Trustee Thurston, Trustee Young

NOES: 0

ABSTAIN: 0

Academic Affairs

- (o) Clinical Experience Agreement Between Solano Community College District and Crestwood Manor, Vallejo, California, Page 74
- (p) Blue Jeans Videoconferencing Contract, Page 83
- (q) Small Business Sector Navigator Grant, Page 87
- (r) Personal Service Contracts for Continuing Education, Page 112
- (s) Educational Agreement Between Solano County Office of Education and Solano Community College District, Page 114

- (t) Memorandum of Understanding Between Fairfield-Suisun Unified School District and Solano Community College District for Early College High School, Page 120
- (u) Memorandum of Understanding Between Solano Community College District and the Bay Area Model's Guild, Page 126

Moved by Trustee Thurston and seconded by Trustee Young to approve Items 14.(o) through 14.(u) in one motion. The motion passed unanimously with the following roll call vote:

AYES: Trustee Brown, Trustee Chapman, Trustee Keith, Trustee Honeychurch, Trustee Martin, Trustee Thurston, Trustee Young

NOES: 0

ABSTAIN: 0

Student Services

- (v) Student Health Services Contract Between The County of Solano and the Solano Community College District, Page 132
- (w) Local Agreement for Child Development Services – General Child Care & Development Program (CCTR), Page 151
- (x) Local Agreement for Child Development Services – California State Preschool Program (CSPP), Page 161

It was moved by Trustee Thurston and seconded by Trustee Young to approve Items 14.(v) through 14.(x). The motion passed unanimously with the following roll call vote:

AYES: Trustee Brown, Trustee Chapman, Trustee Keith, Trustee Honeychurch, Trustee Martin, Trustee Thurston, Trustee Young

NOES: 0

ABSTAIN: 0

15. INFORMATION ITEMS – NO ACTION REQUIRED

- (a) Memorandum of Understanding Agreement Between Napa County Library and Solano Community College Library, Page 169

16. ANNOUNCEMENTS

17. ITEMS FROM THE BOARD

Trustee Thurston attended and/or participated in the following activities:

June 18: Juneteenth Celebration at City Park in Vallejo. I am treasurer for this group. Solano College had a table providing information for attendees.

June 18: Pilipino dinner at the community center for installation of new officers.

June 23: Jesse Bethel High School for the state of the Vallejo City Unified School District presented by Dr. Ramona Bishop.

June 24: Community Democratic Club One Year Anniversary Celebration at the USA World Classic Car Museum in Vallejo.

June 25: Governing Board Retreat

July 3: Kick Off for Rozzana Verder-Aliga for Vallejo City Council.

July 3: Benicia 4th of July Parade on First Street. Solano College had a car entry which included myself, Dr. Esposito-Noy and Marie Morinec who drove us in her red Mustang convertible.

July 4: We also participated in the Fairfield-Suisun 4th of July Parade with the same convertible plus Marie's adorable dog Abbey. Abbey was probably the reason we won 2nd prize for schools.

July 9: Memorial service for Helen Kelly who taught English at Solano Community College.

July 18: Horticulture Fundraiser in Suisun.

July 20: BioTech Ground Breaking Ceremony at Vacaville Center.

Trustee Young attended and/or participated in the following activities:

June 17: Solano EDC Breakfast at the Fairfield Hilton Garden Inn. The theme was "Safe Communities = Economic Vitality." The guest speakers were Jim Bueermann, President of Police Foundation and Barrie Becker, California Director of the Council for a Strong America

June 18: Vallejo Juneteenth Celebration at City Park in Vallejo. I am Vice President of Solano County African American Family Reunion Celebration Committee (501 (c) (3) organization) that planned this festive celebration. This year's theme was "Passport to Freedom" with emphasis on Health and Wellness, Financial Sustainability, Family Social Services, Educational Opportunities, Job Opportunities and Small Business Patronage. The celebration was not limited to the following: Free Health Screenings, Live Entertainment, Consumer Information, Activities for Kids, Free Books for Children, Free Haircuts, and Food Vendors. Solano Community College was an Educational Vendor at this year's event. Juneteenth is also known as Freedom Day and Emancipation Day. The Sesquicentennial Celebration of Juneteenth was in 2015.

June 23: Vallejo City Unified School District State of the School Address by Superintendent Dr. Ramona Bishop. This event was held in the multi-purpose room at Jesse Bethel High School.

June 25: Solano Community College District Board Retreat that was held in SCCD Board Room and facilitated by Dr. Frances L. White.

June 27: Discussion on the documentary “Zero Percent” that was held in the Board Room of SCCD Fairfield Campus. The presenter was Sean Pica from Hudson Link in New York

July 18: SCCD Horticulture Club’s fundraiser that was held at Green Valley Cellars in Fairfield

July 20: SCCD Groundbreaking Ceremony for Bio Tech Building at the Vacaville campus site.

18. CLOSED SESSION (CONTINUED IF NECESSARY)

19. RECONVENE REGULAR MEETING (IF NECESSARY)

20. REPORT OF ACTION TAKEN IN CLOSED SESSION (IF NECESSARY)

21. ADJOURNMENT

Moved by Trustee Honeychurch and seconded by Trustee Young to adjourn the meeting. The motion passed unanimously with the following roll call vote:

AYES: Trustee Brown, Trustee Chapman, Trustee Keith, Trustee Honeychurch, Trustee Martin, Trustee Thurston, Trustee Young

NOES: 0

ABSTAIN: 0

There being no further business to come before the board, the meeting was adjourned at 7:27 p.m.